

Kūaotunu Residents and Ratepayers' Association
Minutes of Committee Meeting
 held at the Bakery Irishtown Road Kūaotunu
 20 January 2025

Committee members: Steve Hart, Chair; Ian Preece, Deputy Chair, Kevin Crawford, Minutes Secretary; Marguerite Muellers, Isabel Gilbert-Palmer, Gael Coleman, Roimata Taimana

Meeting opened: 6:36pm

Present: Steve, Ian, Marguerite, Gael, Roimata (part (from 6:50pm)) and Kevin (minutes)

Quorum met: 4 required.

Karakia : Roimata Taimana

Apologies : Isabel

Public Forum: no attendees.

1. Minutes:

Minutes of the previous committee meeting 9 December 2024 were confirmed as a true and accurate record.

Moved: Steve Hart

seconded: Gael Coleman

Passed

2. Matters arising from the 9 December minutes:

Running through the Action Plan included in the 9 December minutes: (various items in the Meeting involving detailed discussion are not detailed below - refer Section 6)

Steve

All actions Items 9 December Minutes done:

- Contacted Tanya Patrick re pumphouse – artwork status on hold and Tanya to organize planting around pumphouse for April funded by TCDC.
- 4 Cemetery Road – Ian contacted Sam Ammon – email from TCDC awaiting applicant response to s92 queries – Ian to follow.

Ian

Several Items 9 December Minutes remain pending – refer to these meeting minutes' action list.

- Colour copy Newsletter file sent to Isabel – this was the Newsletter URL link. Too time - consuming to cut up for display. Print form it was decided does not look good – Ian agreed better is list of contents and URL for next Newsletter to be provided to Isabel.
- Funding protocol now Newsletter March – pre-AGM – also discuss at AGM.
- Marine rahui Kūaotunu – Otama West on hold - Ian to have a discussion with Paul Montague that makes it clear that Paul leads and KRRRA support. Steve confirmed there had been no feedback from the article in the December Newsletter on the subject.

Kevin

All actions Items 9 December Minutes done with the exception pending or in progress as follows:

- Kūaotunu Hill retaining wall – possibly Q2 2025 but subject to Tender award.
- Letter to Brian Taylor re TCDC record of responses to KRRRA re footpaths, traffic calming and infrastructure responses. Agreed to send before the AGM.

Isabel

- Noticeboard Guidelines – write article for Newsletter.
- Progress potential Treasurer co-option – Steffi Hamman needs to be confirmed for next meeting, and join the Committee - Gaye Breeuwer willing to brief her.

Gael

- Noticeboard paint scheduled for February – Danny Elliston has offered paint.
- Removal of Christmas tree propped up to the Noticeboard – discuss with store - **Post meeting** – Kevin had the discussion with Becs and relocated it to the Irishtown Road boundary and store aware Steve's staff will collect and take green waste to the tip.

3. Correspondence:

Correspondence is in Dropbox and covered by agenda items. See outstanding Items involved in In box below – no outstanding items in out box.

Steve described the background of KRRR correspondence 20 Jan following a RFS 19 Jan initially to WRC regarding a request for urgent action on the provision of silt traps/ hay bales below culverts to limit fire retardant used in the Kūaotunu Blackjack Fire prior to upcoming weather events. This is to limit retardant getting into waterways and then contaminating marine areas. TCDC, DOC and WRC responses are in Correspondence – they debated their responsibility and TCDC were not in favour as they claimed would have diverted runoff and caused erosion. Steve advised that, disappointedly nothing was actioned and no monitoring.

Action:

Marguerite – follow up with NZ Frogs re offer 20 Jan to library of free books in te reo on NZ native frogs – post meeting clarification - only specific to native frogs.

Roimata – to access webmail and separately contact them re Whangapoua Ngāti Haurere library.

Gael - Sports locker room padlock replacement question (see 21 Dec in KRRR sent box reply from Ian to Amy Lendrum (amylendrum@hotmail.com) for detail of the request (her submission 17 Dec

was on KRRR Contact Form). Gael to contact her and get a new padlock – KRRR cost.

Ian to resend logins to webmail correspondence file (not Dropbox) for committee members.

All to acknowledge back to Ian that they have been successful.

4. Financial Report since last report and as of 20 January 2025

(Steve Hart for Gaye Breeuwer)

Account balances: Kiwibank NOW a/c \$ 482.14 and Kiwibank On call a/c \$12,034.77.

Income: Membership fees – \$100 received since last meeting, YTD from April 2024: \$1110

Interest for period from 1 April – 20 Jan 2025 \$ 394.84

Outgoings: \$500 Rings Beach Wetland Group, \$255 Kuaotunu Rural Fire Force (epipens)
- No outstanding creditors.

Membership: 2 new members since the 9 December minutes. 163 have paid for the current Financial Year to 31 March 2025.

with some 58 outstanding – 14 paid till Mar 23 not renewed 44 till Mar 24 and not renewed.

Action:

Ian has sent to members a request for renewal with a targeted email via Mailchimp (43No.) for their subs covering the 58 that have not paid – a number have common email addresses.

Financial report accepted.

Moved: Roimata

seconded: Gael

Passed

Treasurer position needing filling.

Steffi Hamman potential Treasurer to be co-opted onto KRRRA subcommittee – see Action item Isabel.

5. Items for Decision:**5.1 Preparation for the AGM**

3 areas of action discussed.

5.1.1 Who do we want to present at the AGM (Ian)

Discussed some potential local groups – Rings Beach Wetland, Dark Sky, Dunecare, Artspace and possibly others. Council invitees on subjects we want to hear about – e.g. Blackjack conveniences. Councillors and Mayor and MP invitees.

Confirm invitees by end Jan and invites out Mid Feb for April 20 AGM – Easter Sunday State in March Newsletter topics of the meeting – (by end of March)

Ian – to pull together a timeline and suggested invitees and subject matter. Agenda Draft to include Steve address.

Concern at political presentations by Mayoral or Council candidates and ability to structure the AGM to remain Kūāotunu focused. There needs to be defined rules and time limits.

Steve noted the Constitution 5.8 Purpose of the AGM – and that it was to conduct any relevant business of the Association (not wider agendas – KRRRA goodwill to give them time 2-5 mins – no questions). Speakers from the floor are allowed to ask questions on KRRRA matters and actions. To be discussed at the next meeting in late February.

Roimata – to prepare a karakia and a translation for the AGM.

5.1.2 Voting of the Committee

Kathy instructions received – need a small subcommittee to understand the steps including calling for candidates and bios.

All - Guidelines for running an AGM needs to be reviewed before the next meeting. Nominations for tasks need to be identified.

5.1.3 Constitutional Changes – Incorporated Societies act and other changes.

Kevin to review Kathy's notes and directions by Government – summarise / draft clauses.

Noted 65 % of all members are needed to agree all changes and this is a challenge – hence online voting required.

A statement by Steve is needed to explain the reasoning and possibly include it. in the March Newsletter article.

3 extra clauses defined by Steve listed in email 16 January 2025. Kevin read these out and noted one is to appoint ad hoc Committee members to provide capacity to assist Committee office holders- essential as this needs to be remedied. Another clause is for a Deputy Chair role.

Decision: to assemble the above material and define the subcommittee for the end of February meeting.

5.2 KRRR Donation to Firefighters Social Fund

Meeting Wed 29 Feb 6-7pm on review of Blackjack Hill fire and Community thanks.

Steve to attend and give a brief thanks from KRRR on behalf of the community.

Discussion on value of donation – needs to reflect limited bank balance and proportionate to other donations (Rings Beach Wetland) for example and individuals still have the opportunity of adding via Give-a-little page.

Resolution: KRRR propose a \$1,000 donation to the Kūaotunu Firefighters Social Club for actual firefighters and not to FENZ and before the 29 February meeting.

Moved: Marguerite

seconded: Roimata

Passed

5.3 SH25 Speed Management Community Engagement Decisions

Petition shown and column re: involvement in the community proposed to be kept by Kevin. on the basis as showing depth and spread.

Various opinions discussed – agreed to opt for simple (a), (b), (c) to include involvement.

Isabel and Gael volunteered for Saturday and Sunday of Anniversary weekend – outside the store – Kevin to approach owners for inside store, its deck and café. Lukes would not work.

Postcard idea – not now viable – too late / no resources

Yield from Mailchimp survey agreed will be better than petition and given lack of volunteer time available.

Survey – no signatures – agreed concurrent given the timeframes.

Ian to do graphics. NZTA actual requirements and timing are not known hence simple support statement proposed and assume it will feed into Government's policy 3 March deadline.

Rochelle can do Survey Monkey – and send URL – Kevin to work with her to format.

Ian to send the final copy with images and cover note (Kevin to do)

Kevin noted Survey Monkey no longer free - actual is \$49 / month for one off individual approved Kevin to pay for one month and get reimbursed by KRRR.

Need to pull together and close by mid-February – give people a week given close deadline is 3 March.

No need for further survey requirement and additional survey Monkey subscription (this was originally item 5.4 on the agenda)

5.4 Donation to KSEG to purchase a lockable cabinet for Emergency Equipment / Food

This is now being covered by Richardson Real Estate and a site that is both strategically located and secure is being sought. No action by KRRRA required.

6 Items for Discussion

6.1 SH25 Speed Environment Update

No reply from NZTA to KRRRA 13 January detailed letter

Kevin - To try to get a call into Andrew Corkill NZTA to understand format of consultation and timing.

Ian – to reply to Scott Simpson and ask what happened to his approach to the Minister of Transport's office.

6.2 Bluff Cove: Kūaotunu – Matarangi Reconnection Update

Kevin obtained an opportunity to meet Dean Allen and Glen McIntosh TCDC 1-2 pm 21 January on TCDC in response to the actions of 29 November 2024. Mark Bedford, Deli Connell and possibly Len Salt attending – see Correspondence for topics.

Contacted Dean Allen re LTP provision for the bridge FY 26-27 – turns out it is a typo in Urban Solutions Report and the only provision is in FY25/26 AT \$52k.

DC Structures Studio scope sent to TCDC for review and acceptable format for a Feasibility Study- response awaited. We are continuing with the Feasibility Study.

No response from Ngāti Hei re 27 November meeting or hui 30 November on presentation. Roimata noted not likely and mid-February on maybe the timeframe. Keeness of MRRAI for a public announcement – press release (MBP) but agree only after indication from Ngāti Hei.

MRRAI meeting on 22 January with potential donors for capital cost of the suspension bridge.

6.3 Resource Consent application for subdivision at 4 Cemetery Road Update

RFI from TCDC s92 substantial queries of the applicant. Applicant has advised TCDC that it still remains a live Resource Consent application. It is not clear why there has not been an extension application applied for or granted and why when the s92 statement noted that if no extension requested that it would be formally publicly notified – this notification hasn't happened.

Ian –to track progress / request further clarification of Sam Ammon TCDC of the above issues.

6.4 OceanaGold Owera Road Resource Consent Application Update

The resource consent application for drilling one hole has passed its due date for further information requested to be submitted on the Consent Tracker and is meant to be publicly notified. Tracker states "finalizing".

Ian – to follow progress on Resource Consent Tracker

6.5 March Newsletter Production and Topics

Ian noted the target issue date was a month before the AGM – i.e. mid-March.

Topics still being collated and noted lack of written material against some topics. Bluff Cove suspension bridge item and a note re Library proposed in the next issue.

Action all:

Ian requested all to identify Newsletter articles and forward to Ian and Isabel by mid-month every second month – next is 15 Feb for the March issue.

AOB

Parks and Reserves Infrastructure Renewal updates - Kevin

Stairs opposite George Simpson's house – between Gray Ave and Cuvier accessing Grays Beach – the platform has been replaced – part of TCDC renewals budget. This location did not need a new stair (but apparently a safety issue as it is deemed too steep) but is yet to happen.

Viewing platform deck of Grays Beach opposite camping ground replaced and Secret Garden Grays Beach opposite Cuvier / Bluff Road junction - vegetation control works done and stairs and handrails now installed up the formerly steep gravel slope which was a hazard.

Steve – To write with thanks for the initiative - only to Tanya Patrick who has found budget.

Sea Erosion of Kūaotunu Beach eastern end ramp-

Kevin noted severe erosion has rendered it not able to be used. Queried KRRRA Committee views on going to TCDC as it may take pressure off the boat ramp.

Ian indicated a previous KRRRA committee he was on agreed not to especially because there is nowhere to park trailers and Coastguard not interested in using. Similar views held by others. Agreed no further action – not a KRRRA cause / project.

7. Upcoming Meetings / KRRRA attendance

Next MBCB meeting will be 12 Feb 2025

TCDC Full Council meetings – 18 Feb 2025.

Mercury Bay North Community Chairs – TBC - Whitianga MBCB room

Watching briefs:

- Road Safety – SH25 Speed Management submission to NZTA
- KESG Preparation for next emergency event / Civil Defence equipment supplied.
- Traffic Calming Village - next steps - gateway graphic and other improvements.
- Cyclone Recovery – Kūaotunu Hill wall reconstruction
- Fast Track projects affecting Kūaotunu – Waitaia Road forestry and OceanaGold Resource consent Oweria Road
- Website update

Next meeting:

24 February 2025 – 6:30 pm at the Bakery

Karakia - Roimata

Meeting closed: 8:04 pm

ACTION SUMMARY (carried over from current & previous minutes)

who	What	done?
Steve	<ul style="list-style-type: none"> Steve to write to Tanya Patrick re Open spaces new items in Kūaotunu (see AOB) Staff to pick up Xmas Tree from Store and take to the green waste tip 	Pending Pending
Ian	<ul style="list-style-type: none"> Arrange for signature to be added to KB account / Mark Kilgour removal. Community Funding requests policy - Document to go out via Mailchimp or March Newsletter. Speed Limit Survey – receive URL & Cover from Kevin and issue via Mail Chimp (Item 5.3) Reply to Scott Simpson re Speed Limit and Minister of Transport response to Scott (Item 6.1) Rahui Area follow-up with Paul Montague see Action Item and subcommittee meeting setup and follow-up with Peter Matai Johnston re offshore island re-establishment of species. Timeline, process actions / owners and invitees for the AGM 4 Cemetery Road follow-up with Sam Ammon TCDC (Item 6.3) OceanaGold – follow-up with TCDC – monitor Resource Consent Tracker (Item 6.4) 	Pending Pending Pending Pending Pending Pending Pending
Kevin	<ul style="list-style-type: none"> Follow up Mark Bedford on the next steps / timeline for Suspension Bridge project. Meet Dean Allen / Contact Glen MacIntosh TCDC on agreement on his actions and progress / timeframes. SH25 Speed Limit Petition – distribute and service locations (Item 5.3) SH25 Speed Limit Survey – Complete Survey Monkey with Rochelle Chant and provide URL and cover to Ian Preece for sending (Item 5.3) Contact Andrew Corkill NZTA re Speed limit Consultation Process SH25 (Item 6.1) Letter to Brian Taylor re TCDC record on responses to KRRR requests on SH25 footpaths, traffic calming and infrastructure responses – pre-AGM so it can be a topic. Incorporated Societies re- registration - Review Kathy notes and directions by Government – summarise for AGM. Draft clauses for AGM constitution changes Item 5.1.2 & 5.1.3 by late Feb meeting 	Pending Ongoing Pending Pending Pending Pending Pending Pending
Isabel	<ul style="list-style-type: none"> Confirm Steffi Hamman as potential Treasurer to be co-opted onto KRRR – and her to attend next meeting - constitution Item 6.5 has a summary of the duties. Gaye to brief her. Notice board Management Guidelines in bullet point form for 	Pending Pending

Gael	<p>content via next Newsletter / Kūāotunu Katchup</p> <ul style="list-style-type: none"> • Noticeboard Painting of frame – February. • Purchase Padlock for Sports Locker – contact Amy Lendrum – first - see item in Action Plan Update above for detail 	<p>Pending</p> <p>Pending</p> <p>Pending</p>
Marguerite	<ul style="list-style-type: none"> • follow up with NZ Frogs re offer 20 Jan to library of free books in te reo on NZ native frogs 	<p>Pending</p>
Roimata	<ul style="list-style-type: none"> • follow up separately with NZ Frogs re offer above. • Prepare karakia and translation for AGM 	<p>Pending</p>
All	<ul style="list-style-type: none"> • Regular check of correspondence in webmail - to acknowledge back to Ian that they have been successful in gaining access with login code sent by Ian. • Identify Newsletter articles and forward to Ian and Isabel by mid-month- next is 15 February for March edition. • Ideas on revamp of website to Ian. Please advise on incremental improvements - to be actioned based on Ian's availability and Committee input. 	